



2017 ARVO Imaging in the Eye Conference Abstract Withdrawal and Substitute Presenter Policy

Failure to comply with the ARVO/Imaging in the Eye Conference Withdrawal Policy will result in rejection of the First Author's abstract submission for the 2017 ARVO Imaging in the Eye Conference.

- There is no charge for withdrawal of an abstract
- If the First Author cannot attend and present, s/he must submit:
 - Notification of withdrawal, or
 - Request for approval of a substitute presenter

Withdrawal

- Withdrawal must be received by 2:00 PM Pacific U.S. Eastern Time, before the scheduled presentation
 - Send abstract withdrawal notification to imaging@arvo.org.
 - Abstracts withdrawn after Wednesday, March 24, 2017, 5pm U.S. ET, will be published.
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Request for Approval of Substitute Presenter

- Substitute presenters **must be approved in advance**.
 - Request for approval of substitute presenter must be submitted by the First Author by 2:00 PM U.S. Pacific Time the day before the scheduled presentation.
 - Substitute presenters approval request will only be considered in case of illness, family emergency, change of employment, or inability to obtain a visa.
 - Substitute presenters must be a co-author on the abstract, must be qualified to discuss all aspects of the abstract during its presentation and must pay the registration fee to attend the 2017 ARVO Imaging Conference. (A complimentary full-meeting exhibitor badge is not an acceptable substitute).
 - An individual may be a substitute presenter for only one presentation.
- Submissions must be made by emailing imaging@arvo.org the following details:
 - Control ID #
 - First Author First and Last name
 - Substitute Presenter First and Last name, and email address



ARVO | IMAGING IN THE EYE
CONFERENCE

Sat., May 6, 2017 | Baltimore, Md.

Registration open

A First Author will be ineligible for 2018 Imaging in the Eye abstract submission if:

- A First Author does not pay the registration fee to attend the Meeting and present the abstract (A complimentary full-meeting exhibitor badge is not an acceptable substitute).
- A poster abstract is not mounted for the entire day of the scheduled presentation.

If a First Author is unable to attend the Imaging in the Eye Conference and make the abstract presentation:

- The abstract must be withdrawn by 2:00 PM U.S. Pacific Time the day before the scheduled presentation (Friday, May 5, 2017).
- Or a Substitute Presenter Approval Request must be submitted by 2:00 PM U.S. Pacific Time the day before the scheduled presentation. Substitute presenters must be pre-approved.
- If a Substitute Presenter is approved, both the First Author and the Substitute Presenter will be ineligible to submit an abstract for the 2018 Imaging Conference if the presentation is not made by the Substitute Presenter and/or a poster presentation is not mounted for the entire day.