Asia-ARVO Abstract Withdrawal and Substitute Presenter Policy

- There is no charge for withdrawal of an abstract.
- If the First Author cannot attend and present, s/he must submit:
  - The Online Abstract Withdrawal Request Form or
  - The Substitute Presenter Approval Request Form

Withdrawals

- Withdrawals must be received by the First Author by 5pm U.S. Eastern Time (8am AUST) the day prior to the scheduled presentation.
- Withdrawal notifications must be submitted online.
- Emails cannot be accepted.
- Abstracts withdrawn after 11:59pm U.S. Eastern Time, Wednesday, October 26, 2016 (Thursday, October 27, 1:59pm AUST) will be published.

Request for Approval of Substitute Presenter

- Substitute presenters must be approved in advance.
  - Substitute presenter approval requests will only be considered in cases of illness, family emergency, change of employment, or inability to obtain a visa.
  - Substitute presenters must be a co-author on the abstract must be qualified to discuss all aspects of the abstract during its presentation and must pay the registration fee to attend Asia-ARVO 2017.
  - An individual may be a substitute presenter for only one presentation.
- Requests for approval of substitute presenters must be submitted by the First Author by 5pm U.S. Eastern Time (8am AUST) the day prior to the scheduled presentation.
- An individual may be a substitute presenter for only one presentation.
- Requests must be submitted through the online Substitute Presenter Approval Request Form after receiving abstract acceptance notification.
- Email requests cannot be accepted.