

Abstract Withdrawal Policy

Failure to comply with the Abstract Withdrawal and Substitute Presenter Policy will result in the rejection of the First Author's abstract submission for the 2025 Imaging in the Eye Conference.

If the First Author cannot attend and present, they must submit:

[Abstract Withdrawal Request Online Form](#)

OR

[Substitute Presenter Approval Request Form](#)

Withdrawals

- There is no charge for the withdrawal of an abstract.
- Withdrawals must be submitted through the online form by 2 pm (PDT) the day before the scheduled presentation; do not send an email, it will not be accepted.
- If you wish to remove your full abstract, you must request withdrawal prior to **Tuesday, March 19, 2024**. For abstracts withdrawn from March 19 onward, your abstract will be marked as "WITHDRAWN" but the full text of your abstract will still appear in the online planner and mobile app.
 - Once published in the online planner and mobile app, abstract text cannot be hidden for press or patent reasons, so please keep this in mind when submitting your abstract.
- Withdrawn abstracts will not be published in the ARVO IOVS journal.

[Abstract Withdrawal Request Online Form](#)

Request for Approval of Substitute Presenter

- Substitute presenters must be approved in advance.
- Substitute presenter requests must be submitted through the online form by 2 pm PDT the day before the abstract scheduled presentation. Please do not send an email; it will not be accepted.
- Substitute presenters must be co-authors listed on the abstract, must be qualified to discuss all aspects of the abstract during its presentation, and must pay the registration fee to attend the Imaging Conference.
- An individual may be a substitute presenter for **only one** presentation.
- A co-author who is not pre-approved via the Substitute Presenter Approval Request Form or a colleague will not be allowed to present the abstract on behalf of the First Author.
- Substitute presenter approval requests will only be considered in cases of illness, family emergency, change of employment, or inability to obtain a visa.

[Substitute Presenter Approval Request Form](#)

2025 Imaging in the Eye Conference Abstract Submission Ineligibility

A First Author will be ineligible for the 2025 Imaging in the Eye Conference abstract submission:

- If they do not pay the registration fee to attend the 2024 Imaging in the Eye Conference and present their abstract.
- If their abstract withdrawal request is not submitted through the [withdrawal form](#) by 2 pm PDT, the day before their scheduled presentation.
- OR if a Substitute Presenter Approval Request is not submitted through [the substitute presenter form](#) by 2 pm PDT, the day before their scheduled presentation.
- If a Poster presenter does not display their poster for the entire presentation day or is not at their poster during their scheduled session time.
- If a Substitute Presenter is approved, **both** the First Author and the Substitute Presenter will be ineligible to submit an abstract for the 2025 Imaging Conference if the scheduled presentation is not made by the approved Substitute Presenter, if a poster is not mounted for the entire day as scheduled, or if the Substitute Presenter is not registered for the Imaging Conference.
- If the First Author or his/her Substitute Presenter is reported with No-Show status by the session moderator.